

## CA Court Legal Service, LLC El Dorado Hills, CA 95762

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## **ORDER FORM – OTHER SERVICES**

(Do Not Use this Form For E-Filing, Service of Process, Court Services, Govt Filing & Retrieval)

INSTRUCTIONS: PLEASE COMPLETE FORM WITH UP TO THREE SERVICE REQUESTS AND SUBMIT TO info@cacourtlegalservices.com Along with any documents to be processed in PDF form. Orders <u>NOT</u> EFFECTIVE UNLESS ACCEPTED BY CCLS VIA EMAIL CONFIRMATION. CUSTOMER WILL BE CHARGED PER THEN IN-EFFECT RATES, TERMS & CONDITIONS, AVAILABLE AT www.cacourt-legalservices.com OR BY CALLING OFFICE.

Date Order Submitted:	
Customer Name:	
Customer Reference:	
Customer Contact Email:	
Customer Contact Tel:	
Service Request 1	
Type of Service Requested (Check One Box Only – For Additional Services Please Use Next Service Request Below)	<ul> <li>Messenger/Delivery</li> <li>Mobile Notary</li> <li>Photocopying/Scanning</li> <li>Writ Service, Levy &amp; Garnishment</li> </ul>
Expedite Level (Check One Box Only)	□ Routine □ Priority □ On-Demand
<b>Description</b> (Please be Specific)	

## Service Request 2

Type of Service Requested (Check One Box Only – For Additional Service Request Fill Out Request 3 Below)	<ul> <li>Messenger/Delivery</li> <li>Mobile Notary</li> <li>Photocopying/Scanning</li> <li>Writ Service, Levy &amp; Garnishment</li> </ul>
Expedite Level	Routine
(Check One Box Only)	Priority
	☐ On-Demand
Description	
(Please be Specific)	

## Service Request 3

Type of Service Requested (Check One Box Only – For Additional Requests Please Use Another Order Form)	0000	Messenger/Delivery Mobile Notary Photocopying/Scanning Writ Service, Levy & Garnishment
Expedite Level	П	Routine
1 -		
(Check One Box Only)	L	Priority
		On-Demand
Description		
(Please be Specific)		
(Trease be specific)		